

RFP ADDENDUM #1 – 10/23/2023

RFP 2024-305

Radio System Network

**THIS ADDENDUM NOW BECOMES A PART OF THE PROPOSAL RETURN THIS ADDENDUM
ACKNOWLEDGEMENT FORM AS INSTRUCTED, FAILURE TO DO SO MAY RESULT IN
DISQUALIFICATION OF RESPONSE.**

ADDENDUM # 1

- 1. Addition of Attachment B to Addendum #1: Pre-Bid Conference PowerPoint Presentation from 10/18/23. Please do not submit Attachment B with the submitted proposal.**
- 2. Addition of Attachment C to Addendum #1: Turn-Key Pricing Sheet Sample to Addendum #1 (.xls and PDF Turn-Key Pricing Sheet Sample 3.a RFP 2024-305)**
- 3. Addition of Attachment D to Addendum #1: Value Add Pricing Sheet Sample to Addendum #1 (.xls and PDF Value-Add Pricing Sheet Sample 3.b RFP 2024-305)**
- 4. Page 82, 2. Installation Phase, a. Radio Main & Repeater Equipment Technical Specifications, ii Radio Equipment Make, Model & Type: Text and Compliance Addition:**
 - a. “Proposer shall provision 38 portable (Kenwood NX5200 Portable or Equal) and 33 mobile (Kenwood NX5700H Mobile or Equal) radios in this RFP for use by the Leon County’s Sheriff’s Office.”**
 - b. “The brand names, or manufacturer’s references are descriptive only and indicate type and quality desired. Bids on brands of like nature and quality will be considered. If proposing other than the referenced brands/model number, Bidder must provide the manufacturer, brand, or trade name, product number and provide complete descriptive information of product offered and include it with the bid. The evaluation of “or equal” offers shall be given full consideration and offers meeting the specification shall not be rejected for minor differences in design, construction or features from the reference models that do not affect the suitability of the product for its intended use.”**
- 5. Page 83, Radio Main & Repeater Equipment Installation Services b. iv.: Clarification of 4 hours of backup “standby” battery power.**

6. Page 86, Section 2: Proposal Requirements, 2. Pricing Sheet, text addition: “Please reference RFP 2024-305 Addendum #1’s newly added Attachments C and D published 10/23/2023 in PDF and Excel, instead of pricing Sheet 3.a & 3.b, for required and value-added not-to-exceed unit price formatting for alternative pricing sheets. As only samples, Proposer is allowed to modify or expand further on existing suggested items on Attachment C or Attachment D or equivalents with any items proposer deems necessary for the implementation of the Leon County radio system network. For example, instead of including the coaxial or equivalent antenna connection to ground equipment within the antenna item, Proposer would have the liberty to price the item into both antenna and coaxial or equivalent and may price the coaxial or equivalent items in price per feet (price/ft). While alternative pricing sheets are allowable, Proposers should maintain the inclusion of a detailed description of the service or item, the unit of measure, and the unit price as columns. Personnel time and effort costs are not to be proposed.
7. Page 86, Section 3: Proposal Requirements, 2. Radio Main & Repeater Network Technical Implementation Plan, text addition: “In addition to the radio system installations, proposers will be asked to provide in the Technical Implementation Plan and on Attachments C & D or equivalents – Turn-Key Pricing Sheet Sample or equivalent a minimum of (3) tower site features with estimates of up to (5) across Leon County’s tower candidates with accompanying proposed specifications:
- a. 20/22 kW Generators with Automatic Transfer Switches
 - b. Prefabricated electrical equipment sheds with electrical connections
 - c. Tower site fencing with gates

These (3) components would be requested to be necessary as defined by Leon County and included within the Proposal for the operation of the Radio System Network and the tower sites the Network would rely on. Proposers should also include the technical specifications for the 38 portable and 33 mobile radios referenced in Addendum #1, #4, a. in the Technical Implementation Plan and in Attachment C – Turn-Key Pricing Sheet or equivalent and are considered a necessary equipment for inclusion within submitted Proposals.”

8. Page 86, Proposal Requirements Addition: “12. Value-Added Proposal – if proposing Value Added items or services on Attachment D (Value Add Pricing Sheet) please

provide a narrative explanation accompanying your proposal submittal with reference on the detailed comparative specifications of these items or services and why this value-added service or item would improve radio network functioning, service quality, etc. as a standalone or an over-and-above the minimum base item or service provided in Attachment C as it may relate to Leon County’s radio system network or radio site improvements.”

- 9. Page 87, Section 3.a.: Pricing Sheet replaced with “Attachment C - Turn-Key Pricing Sheet Sample”.
- 10. Page 88, Section 3.b: Additional Alternative Pricing Sheet 3.b replaced with “Attachment D - Value Added Pricing Sheet Sample”.
- 11. Page 90, Section 5: Schedule of RFP Events: Final addendum published by Leon County no later than November 10, 2023 at 4:00 p.m.
- 12. Page 92, Attachment A text addition: “Additionally, the matrix does not currently include whether fencing or electrical sheds exist at each tower site. Estimates may place the missing electrical equipment sheds and fencing at up to (5) sites each, with exact locations and number requested unknown, until completion of Phase 1 – Site Surveys.”

INSTRUCTIONS

- 1. Return one properly executed copy of this Addendum with RFP response or prior to RFP Opening Date/Time listed above.
- 2. Check **ONE** of the following options:
 - Proposal has **not** been mailed. **Any changes** resulting from this Addendum #1 are included in our proposal.
 - Proposal has already been mailed. No changes resulted from this Addendum #1.
 - Proposal has already been mailed. Changes resulting from this Addendum #1 are as follows.

Execute Addendum:

Bidder: _____

Authorized Signature: _____

Name & Title (Print/Typed): _____

Date: _____

Leon County, TX RFP # 2024-305 Radio System Network Pre-Bid Conference

Wednesday, October 18, 2023, at 10:00 a.m.

Presenters:

Bob Hickman, Emergency Management Coordinator, Leon County

Derek Katznelson, ARPA Project Manager, GrantWorks, Inc.

Please Hold Questions until Conclusion of Presentation or Enter into Q&A Box in MS Teams!



Leon County, TX
RFP # 2024-305
Radio System Network
Attendance Register

Please introduce yourself with your microphone or by entering your name, email, and organization into Teams Q&A to be added to addendum and correspondence listserv.

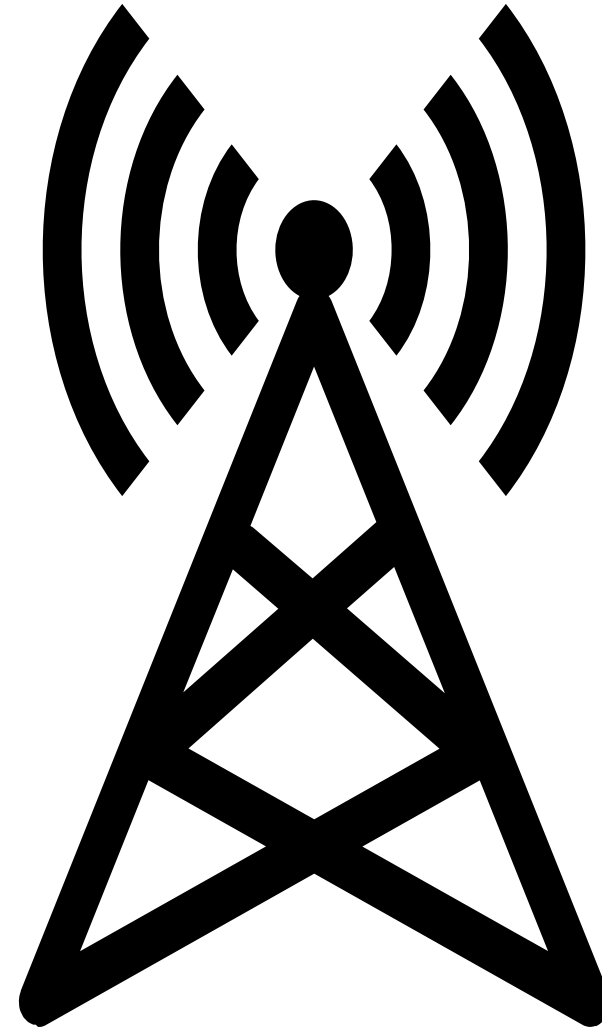
Leon County, TX
RFP # 2024-305
Radio System Network
3 Phased Approach

The goal of Pre-Bid Conference is to review Leon County's Radio System Network RFP's three phased approach, review the proposal's requirements and scope of work (SOW) expectations.

Leon County RFP #2024-305

Project Statement of Need

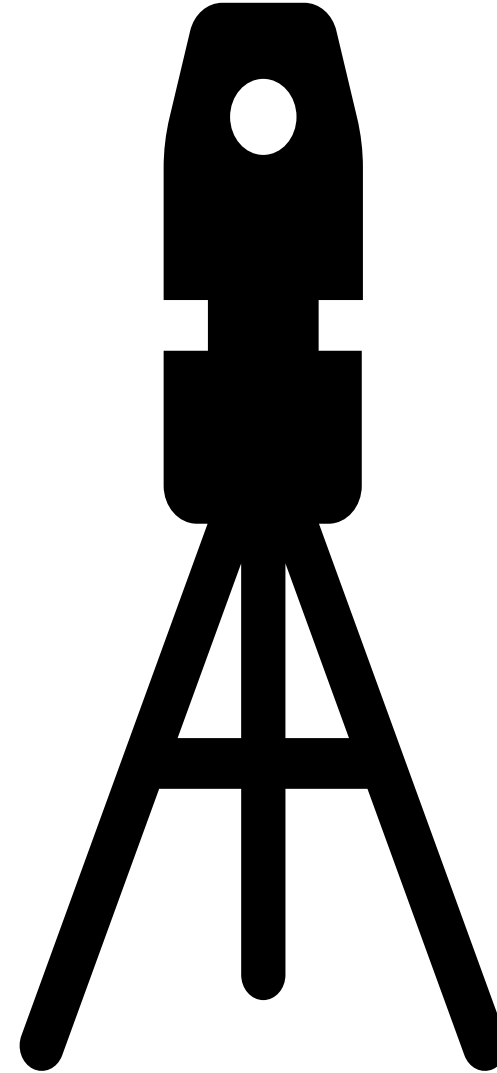
- ▶ The radio network is currently being used by:
 - ▶ Leon County's Sheriff's Office
 - ▶ Independent Fire Departments in the County
- ▶ Leon County, TX's current Radio Network has experienced **poor radio reception** generally and around the Hilltop Lakes, City of Leona and City of Oakwood areas.
- ▶ The Leon County Commissioner's Court has determined that radio coverage may be improved, from the radio network's users, with the **provision and outfitting of radio antennas and needed equipment on County and partner towers & structures** located across the County.
- ▶ For which, Leon County is soliciting proposals under RFP #2024-305 for a radio system network.



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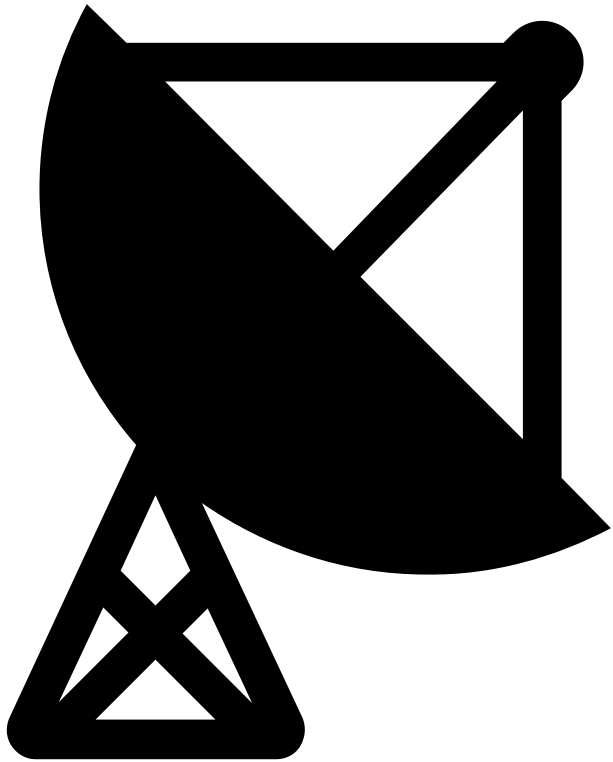
Phase I – Radio System Network Survey

- ▶ Up to **12** Tower Candidates have been identified to provide radio coverage to Leon County. **(Please See Attachment A)**
- ▶ Each Tower Candidate may be evaluated to provide each with dual analog/digital radio antenna and equipment to increase radio service in the County.
- ▶ During this contracted Phase 1, proposer will have access to inspect the **conditions** and **attributes** of each tower site for **feasibility**.
- ▶ Leon County will request a **report** at the conclusion of this phase with feasible and recommended tower improvements.
- ▶ Est. timeframe for this phase is 3 months.



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Phase II – Radio System Network Installation

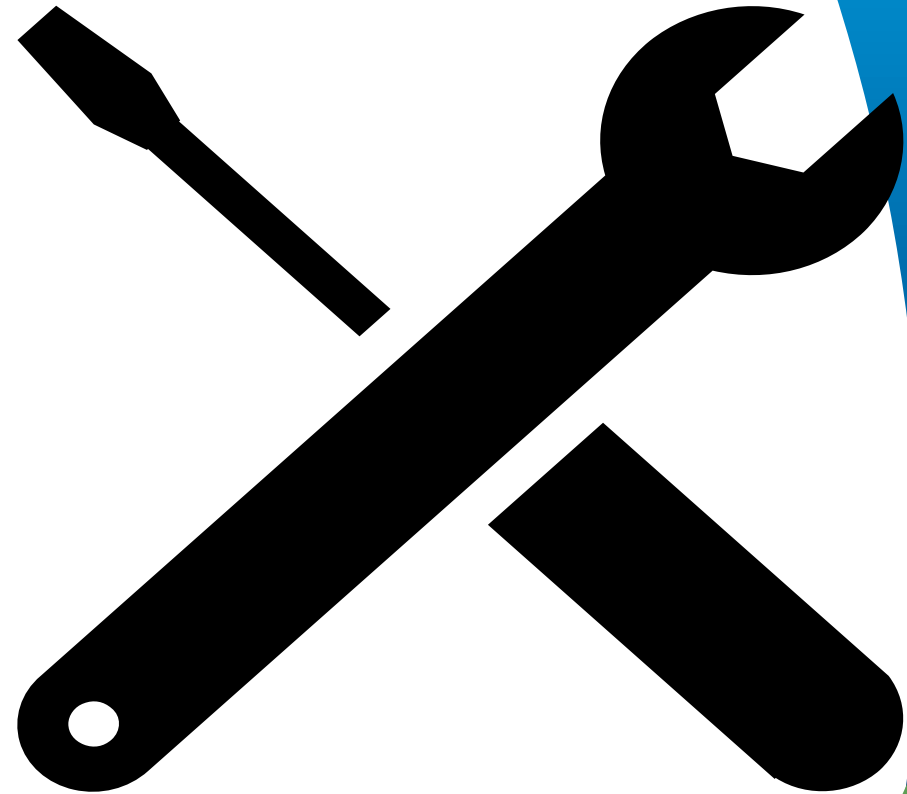


- ▶ During this **Phase 2**, the awarded proposer will install agreed upon equipment and structures at each chosen candidate tower site.
- ▶ At each site, proposer will be expected to **climb**, provide as needed **permitting** and **licensing**, and **install** at the chosen tower and tower site.
- ▶ At the conclusion of this phase, the proposer will **test**, along with Leon County selected personnel, the radio system network's system and coverage performance.
- ▶ Est. timeframe for this phase is 9-12 months.

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Phase III – Radio System Network Operations & Maintenance

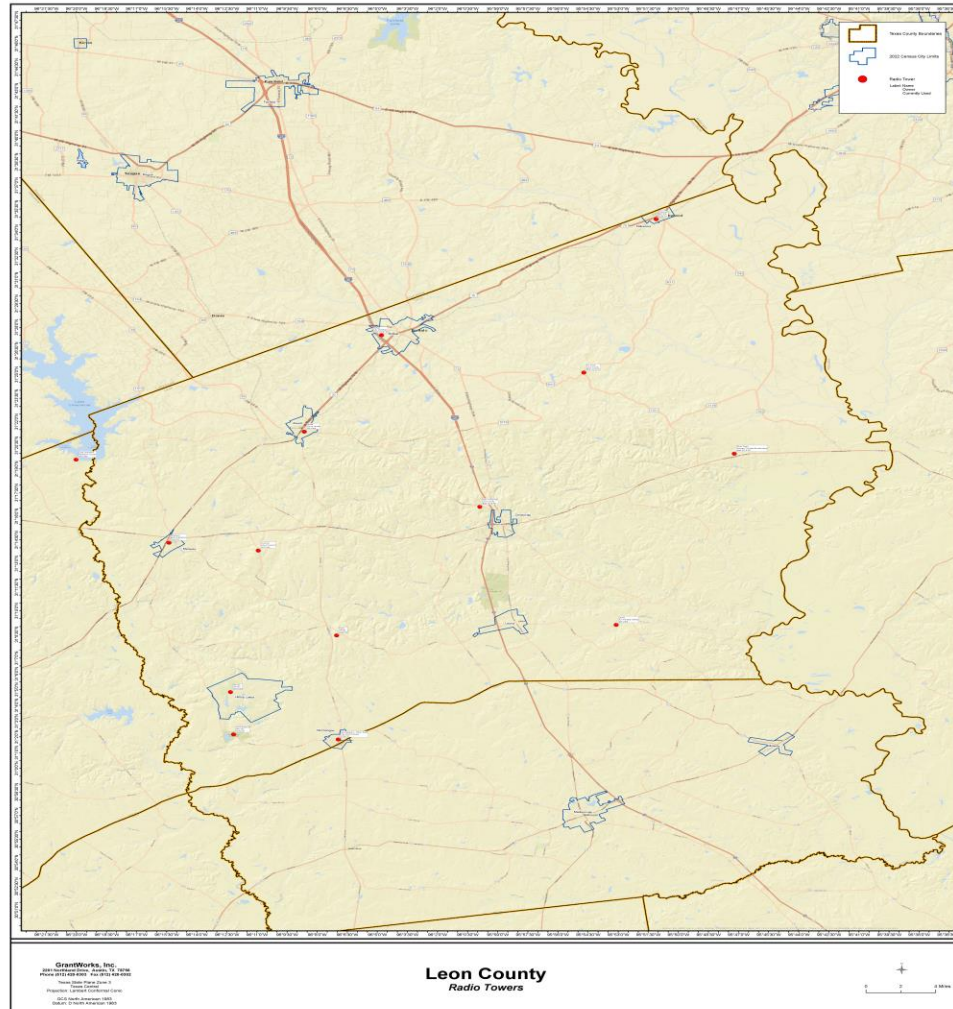
- ▶ Proposer will be asked to provide regular **quarterly** maintenance to installed tower sites for **3 years**.
- ▶ All equipment shall come with a **1-year warranty**.
- ▶ Immediate response time shall be no less than **4 hours** from communication of a radio network failure to proposer.
- ▶ **Additionally**, Leon County may ask to include **regularly scheduled maintenance** of tower equipment installed prior to issuance of this RFP.
- ▶ Est. timeframe for this phase is 36 months.



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Attachment A – Project Map

- ▶ Located on pg. 92 of RFP document and distributable
- ▶ Zip file available with tower location points only.
- ▶ Please use Tower Matrix on pg. 93 and 94 for tower heights.
- ▶ Higher resolution map available online or through request to Debbie Reeder at Debbie.reeder@co.leon.tx.us.



*Based on best available data. Vendor will be responsible for verifying during Phase 1: Site Surveys.

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Attachment A – Tower Matrix (pgs. 93-94)

Leon County Tower Names	Latitude	Longitude	Owner	Height in Feet	Currently Used	SO Used	FD Used	Lease Progress	Type	Generator	Existing Radio
Main Centerville	31.27658	-95.99829	Leon County	380 ft	Both SO & FD	Yes	Yes	County Owned			Main Repeater
Buffalo	31.45824	-96.07992	City of Buffalo	110 ft	Both SO & FD	Yes	Yes	In Place		No Back-Up Generator	
Jewett	31.35614	-96.14406	City of Jewett	125 ft	Not Used	No	No	In Place	Water Tower	No Back-Up Generator	
Oakwood	31.58094	-95.85173	BVCOG	180 ft	Only SO	Yes	No	In Place			
Leona	31.15177	-95.88495	K2 -Privately Owned	180 ft	Not Used	No	No	In Progress		No Back-Up Generator	
Hill Top	31.08059	-96.20536	Verizon	180 ft	Not Used	No	No	Not Started			
Normangee A - Water Tower	31.03048	-96.11581	City of Normangee	100 ft	Only FD	No	Yes	In Place	Water Tower	No Back-Up Generator	
Normangee B	31.03588	-96.20274	BVCOG	180 ft	Only SO	Yes	No	In Place			
Marquez	31.23854	-96.25648	City of Marquez	100 ft	Only FD	No	Yes	In Place	Water Tower		
Concord	31.23040	-96.18227	City of Concord	100 ft	Not Used	No	No	In Place	Water Tower		
Flynn	31.14055	-96.11723	TPWD	320 ft	Only FD	No	Yes	Verbal			Repeater
Lake Limestone	31.32652	-96.33360	Robertson County	180 ft	Not Used	No	No	In Progress			
River Tower	31.33287	-95.78687	Houston Christian Broadcasting	498 ft	Both SO & FD	Yes	Yes	In Place			Repeater
Flo Tower	31.41867	-95.91179	Leon County	180 ft	Both SO & FD	Yes	Yes	County Owned		No Back-Up Generator	Voter

*Based on best available data. Vendor will be responsible for verifying during Phase 1: Site Surveys.

Leon County, TX

RFP # 2024-305

Proposal Format and Pricing Structure

Review of Sections 2, 3 & 4 of RFP document, pages 86-89.

Leon County RFP #2024-305

Section 2 – Proposal Requirements

- ▶ Executive Summary
- ▶ Pricing Sheet(s)
- ▶ Network Technical Implementation Plan
- ▶ Radio Repeater Network Schedule
- ▶ System Acceptance Test Plan
- ▶ Coverage Acceptance Test Plan
- ▶ Biographies and/or Resumes of Key Proposer Personnel
- ▶ (3) References
- ▶ Statement of Bonding Capacity
- ▶ Exhibits B-F
- ▶ Additional Information

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Section 3 – Pricing Sheets

- ▶ Section 3.a
 - > Determined necessary for the project
- ▶ Section 3. b
 - > Additional alternatives for value
- ▶ In completion of a proposals' technical implementation plan, if an item, equipment or service would be determined required for **turn-key** operation of Leon County's Radio System Network, and not included within the provided pricing sheets, please include pricing by unit price and estimates for **not-to-exceed** pricing in Section 3.a.
- ▶ Additional alternatives for higher quality equipment or any additional services may be added to the Section 3.b or equivalent pricing sheet. Please note the similar format with fixed unit pricing.
- ▶ **Alternative pricing sheets** will be accepted under this RFP with additional services not listed, but recommended, and would provide value to the County.

Leon County RFP #2024-305

Section 4 – Evaluation Criteria

Section 4: Evaluation Criteria

Solicitation responses shall be evaluated in accordance with Part 200 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirement and Chapter 2254 of the Texas Government Code. The Entity will make the selection based on demonstrated competence and qualifications; and to a respondent that negotiates a fair and reasonable price.

Grant Recipient: Leon County	Program: American Rescue Plan Act
Name of Respondent:	RFP Title: Radio System Network
Evaluator's Name:	Date of Rating:

	Technical Evaluation	Maximum Points	Score	Comments
1.	Technical Approach	20		
2.	References	10		
3.	Experience	15		
	Subtotal, Technical Evaluation	55		

	Best Value	Maximum Points	Score	Comments
1.	Price	15		
2.	Lifecycle Costs	10		
	Subtotal, Best Value	25		

	Capacity to Perform	Maximum Points	Score	Comments
1.	Project Plan & Schedule	10		
2.	Staffing Qualifications	10		
	Subtotal, Capacity to Perform	20		

Total Score				
	Factor	Maximum Points	Score	Comments
1.	Technical Evaluation	55		
2.	Best Value	25		
3.	Capacity to Perform	20		
	Total Score	100		

- ▶ Technical Evaluation (55 Points)
 - > Technical Approach
 - > References
 - > Experience

- ▶ Best Value (25 Points)
 - > Price
 - > Lifecycle Costs

- ▶ Capacity to Perform (20 Points)
 - > Project Plan & Schedule
 - > Staffing Qualifications

Leon County, TX

RFP # 2024-305

ARPA Project

Federal and State Required Forms List

Leon County would be utilizing American Rescue Plan Act (ARPA) funds, a federal funding source, for this project. Please complete and submit the following exhibits and forms on the next two slide with your proposals.

Leon County RFP #2024-305

Required Attachments

- ▶ TX Prevailing Wage (Davis-Bacon) General Wage Decisions
 - > Dual for **construction** elements, not professional services:
 - “**Heavy**” (Tower Site and Generator(s)) & “**Building**” (Structures)
 - > Please incorporate these rates into your proposal pricing structure.
 - > If requesting additional wage requests, please inform Leon County post-award for timely submissions to the U.S. Department of Labor.
- ▶ Minimum of (3) References
- ▶ Certificate of Interested Parties - Form 1295
 - > <https://www.ethics.state.tx.us/filinginfo/1295/>
- ▶ Conflict of Interest Questionnaire – CIQ Form

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Required Attachments (cont'd)

- ▶ ARPA Required Contract Provisions (**Exhibit B**)
 - > Any future contract for this project will incorporate these required terms and conditions.
- ▶ Certificate of Insurance (**Exhibit C**)
 - > Please see minimum required rates and expectations on pgs.15-16 of RFP document.
- ▶ Sam.gov UEI Number Export or Certification of Sam.gov Status (**Exhibit D**)
 - > Actual Sam.gov record must be provided prior to award.
 - > As a sub awardee under this federal fund, only a valid UEI will be requested.
- ▶ Certification Regarding Lobbying (**Exhibit E**)
- ▶ Disclosure of Lobbying Activities (**Exhibit F**)
- ▶ Statement of Bonding Capacity (**Exhibit G**)
 - > For ability to produce each a payment and a performance bond post-award.

Leon County RFP #2024-305

Schedule of Events

Section 5: Schedule of RFP Events

Note: All dates are tentative, and Entity reserves the right to change these dates at any time. At the sole discretion of the Entity events listed in the Schedule of Events are subject to scheduling changes and cancellation. The Entity will make public any changes to stated.

EVENT	DATE/TIME
Solicitation Release Date	October 11, 2023
Virtual Pre-Bid Conference	October 18, 2023 at 10:00 a.m. Central Time
Deadline for Submitting Questions	November 3, 2023 at 4:00 p.m. Central Time
Deadline for submission of Solicitation Responses [NOTE: Responses must be RECEIVED by the County by the deadline.]	December 4, 2023 at 3:00 p.m. Central Time
Evaluation Period	December 5, 2023 – December 11, 2023
Anticipated Notice of Award	December 14, 2023
Anticipated Contract Start Date	January 15, 2024

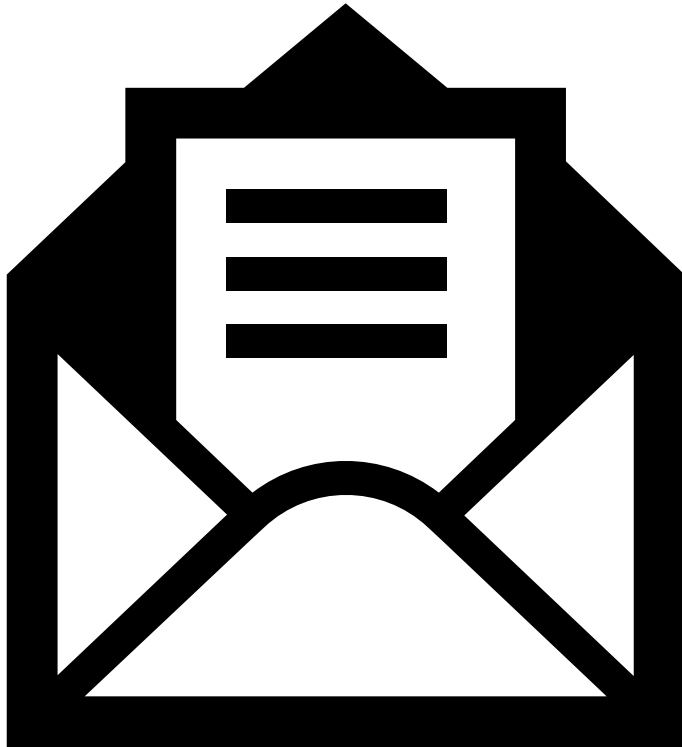
Leon County RFP #2024-305

Question Due Date & Format

- ▶ Questions Due:
 - > Friday, November 3, 2023 at 4:00 p.m.
- ▶ Please direct any questions to Debbie Reeder at:
 - > Debbie.reeder@co.leon.tx.us
 - > Or faxed (903)-536-5801
- ▶ Please reference any questions with RFP section with table of content and section numbers.
- ▶ Please allow 1-2 weeks for publishing addenda to www.leon.co.tx.us or via email.
- ▶ If you may like to be included on this RFP listserv, please place your email addresses in the Q&A section or email Debbie.

Leon County RFP #2024-305

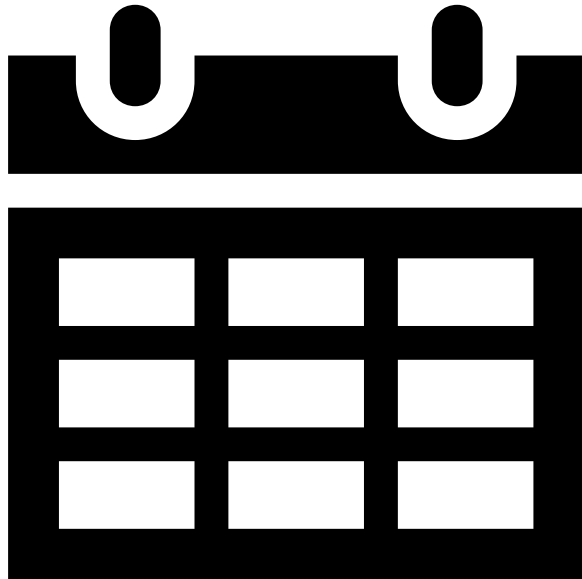
Request for Proposals Due Date



- ▶ Proposals Due:
 - > Monday, December 4, 2023 at 3:00 p.m.
- ▶ (1) Original submission and (5) copies to:
Leon County Auditor's Office
c/o Debbie Reeder
PO Box 898
113 West Main Street, 2nd Floor
Centerville, Texas 75833
- ▶ Sealed envelop and marked with:
RFP 2024-305
Radio System Network

Leon County RFP #2024-305

Expected Dates Post-RFP Submittals



- ▶ Evaluation Timeframe:
 - > Dec 5, 2023 – Dec. 13, 2023.
- ▶ Award Notification Expected:
 - > Dec. 14, 2023
- ▶ Executed Contract Expected:
 - > Jan. 15, 2024
- ▶ Phase I: Site Survey Completed:
 - > April 2024
- ▶ Phase II: Installation Completed
 - > May 2025
- ▶ Phase III:
 - > Up until June 2028

Leon County, TX RFP # 2024-305 Questions?

Please submit your questions via the Q&A function of Microsoft Teams or email to Debbie at Debbie.reeder@co.leon.tx.us.

Please note the deadline to submit questions is Friday, November 3, 2023 at 4:00 p.m.

Attachment C - Turn-Key Pricing Sheet Sample

RFP 2024-305 3.a

Radio System Network Turn-Key Pricing Sheet Sample

Proposer Name:

*Please note that equipment quantity items are estimates dependent upon the completion of the Site Surveys - Phase 1.

Estimated Quantity	Unit of Measure	Description of Products or Services	Technical Specifications Reference	Unit Price (Cost per Unit)	Estimated Total Cost
12	Number of Item	Site Surveys of Proposed Tower Candidates		\$	\$
12	Number of Permits	FCC and/or FAA Permits as Applicable		\$	\$
1	Number of Events	Commissioner's Court Site Survey Report		\$	\$
15	Number of Equipment	Antenna and brackets for transmitting radio signals.	"Brands, Makes & Models" and Specifications are included in Technical Implementation Plan page X.	\$	\$
12	Number of Installations	Installation Events for Selected Tower Sites		\$	\$
15	Number of Equipment	Ground equipment provision and installation and electrical connection to antenna	"Brands, Makes & Models" and Specifications are included in Technical Implementation Plan page X.	\$	\$
1	Year	Radio Antenna & Equipment Warranties for 1 year	"Warranty information included in Technical Implementation Plan page X"	\$	\$
2400	Number of Feet	Coaxial cables installed that connect antenna to ground equipment	"Brands, Makes & Models" and Specifications are included in Technical Implementation Plan page X.	\$	\$
5	Number of Equipment	20/22 kW Natural Gas Back-up Generator with Automatic Transfer Switch	"Brands, Makes & Models" and Specifications are included in Technical Implementation Plan page X.	\$	\$
5	Number of Installations	Generator Installations and Electrical Connections	"Brands, Makes & Models" and Specifications are included in Technical Implementation Plan page X.	\$	\$
5	Number of Constructions	Generator Concrete Pads	"Specifications are included in Technical Implementation Plan, page X"	\$	\$
5	Number of Equipments & Constructions	10 x 10 Pre-Fabricated Equipment Sheds with Insulation, HVAC, Electrical Connections, etc.	"Brands, Makes & Models" and Specifications are included in Technical Implementation Plan page X.	\$	\$
5	Number of Constructions	Pre-Fabricated Equipment Shed Foundations	"Specifications are included in Technical Implementation Plan, page X"	\$	\$
5	Years	Generator Warranties for 5 years	"Warranty information included in Technical Implementation Plan page X"	\$	\$
1500	Number of Linear Feet	6" Barbed Topped Chain Link Fence	"Specifications are included in Technical Implementation Plan, page X"	\$	\$
38	Number of Equipment	Kenwood NX 52000 Portable	"Specifications are included in Technical Implementation Plan, page X"	\$	\$
33	Number of Equipment	Kenwood NX5700H Mobile	"Specifications are included in Technical Implementation Plan, page X"	\$	\$

*Pricing should have definitions to fully describe what is included, and may include reference to location within Technical Implementation Plan.

*Unit prices must remain firm for the duration of the term of the contract.

*Personnel time & effort costs are not to be proposed

Attachment D - Value Added Pricing Sheet Sample

RFP 2024-305 3.b

Radio System Network Value Added Pricing Sheet Sample

Proposer Name:

*Please note that equipment quantity items are estimates dependent upon the completion of the Site Surveys - Phase 1.

Estimated Quantity	Unit of Measure	Description of Products or Services	Technical Specifications Reference	Unit Price (Cost per Unit)	Estimated Total Cost
156	Number of Maintenance Events	Quarterly Scheduled Maintenance for 3 years on existing radio installations noted on Attachment A - Matrix	"Specifications are included within 12. Value Added Proposal"	\$	\$
12	Number of Equipments	Different Model Radio Antennas and/or brackets from Attachment C	"Brands, Makes and Models" and specifications are included in 12. Value Added Proposal	\$	\$
15	Number of Equipment	Different coaxial or equivalent cabling that connects the Radio Antennas to the Ground Equipment	"Brands, Makes and Models" and specifications are included in 12. Value Added Proposal	\$	\$
5	Number of Equipment	Different generator from Attachment C (either in fuel, model, manufacturer, etc.)	"Brands, Makes and Models" and specifications are included in 12. Value Added Proposal	\$	\$

*Pricing should have definitions to fully describe what is included, and may include reference to location within 12. Value Added Proposal

*Unit prices must remain firm for the duration of the term of the contract.

*Personnel time & effort costs are not to be proposed